



NATIONAL NETWORK
TO END DOMESTIC
VIOLENCE

1400 16TH STREET NW
SUITE 330
WASHINGTON, DC 20036

www.nnedv.org
phone: 202.543.5566
fax: 202.543.5626

National Network to End Domestic Violence Safety Net Technical Assistance & Training Specialist

The National Network to End Domestic Violence (NNEDV) seeks a highly motivated and high performing Technical Assistance & Training Specialist to work with the Safety Net Technology Project. This is a great opportunity for a committed team player to work in a dynamic, fast-paced environment. NNEDV provides training, technical assistance, and support to state domestic violence coalitions; local domestic violence, sexual violence and stalking programs; members of the civil and criminal justice systems; and other stakeholders including policy makers and technology companies. The Safety Net Project also educates victims of domestic and sexual violence and their advocates on how to use technology strategically to help escape violence and find safety. The position is based in Washington, D.C., and will require regular travel, up to 50% of the time.

Responsibilities

- Provide national, state, and local trainings on the safe use of technology to local, state, and national advocates, law enforcement, and other allied organizations.
- Write and create materials including training curriculum, handouts, and multimedia projects.
- Facilitate trainings and workgroups on data security, high-tech stalking, and victim confidentiality.
- Assist in policy development and systems change issues.
- Research emerging technology, technology policy, and victim safety issues.
- Provide assistance to state coalitions, local programs, and others via phone, email, and site visits.
- Assist with other organizational-wide activities and events as needed.
- Manage project grants and deliverables, including assisting with logistics for events and compiling grant reports.

Required Skills/Education/Qualifications

A successful applicant MUST have:

- Extensive experience working in the fields of domestic violence/sexual violence/stalking, and be knowledgeable about the domestic and sexual violence service provider community including state coalitions, local programs, community-based organizations serving marginalized communities and national technical assistance providers. Experience working with or at a state coalition is **STRONGLY** preferred.
- Knowledge on the intersection of technology, confidentiality, and violence against women.
- Commitment to the agency mission and an understanding of a feminist philosophy.
- Strong advocacy skills and a survivor-centered philosophy. At least three years experience providing training and outstanding public speaking skills.
- Excellent interpersonal skills, including a demonstrated ability to work cooperatively and effectively with the a team, other staff, other organizations, and other professionals; treat all people with dignity and a respectful attitude; accept, act upon, and offer constructive criticism; and approach situations with a sense of humor. Demonstrated ability to handle multiple tasks, manage time, evaluate progress, and adjust activities to complete tasks within established time frames and produce high quality work.

- Demonstrated goal setting, problem solving, creative/analytic thinking skills, and organization skills.
- Excellent written and oral communication skills, including a strong grasp of English grammar and punctuation.
- Ability to work independently and be highly organized, detail-oriented, and self-motivated.
- Excellent computer skills, including familiarity with advanced features of MS Office, particularly Excel, PowerPoint, and Word.
- Bachelor's degree or equivalent work experience with a nonprofit agency in a relevant area.

Desired Skills/Qualifications

- Attended at least 1-2 Safety Net Training of Trainers. Knowledgeable about technology, safety and privacy.
- Bi-Lingual skills (reading, writing, and speaking) would be nice. Spanish preferred.
- Video editing and other multi-media skills preferred.

Send cover letter, resume, and a 1-3 page writing sample to cs [at] nnedv.org. Applications received before January 18, 2013 will be given priority. Position is open until filled. Please email attachments in or PDF format. No U.S. mail or faxes please. Competitive salary range, based on qualifications and experience. NNEDV hopes the incoming candidate will be able to attend a March 11-13, 2013 training in Portland, OR even if the candidate has not begun at NNEDV full-time by this date. NNEDV is an equal opportunity employer. Learn more about the Safety Net Project at: www.nnedv.org/SafetyNet or www.nnedv.org/tools