



## NAVY REGION NAVAL DISTRICT WASHINGTON COMMUNITY SUPPORT PROGRAMS

### ***NON-APPROPRIATED (NAF)*** **VACANCY ANNOUNCEMENT**

**Vacancy Announcement Number:** ANNA 0021-13

**Job Title, Plan, Series, & Grade:** Sexual Assault Prevention and Response (SAPR)  
Victim Advocacy Support Specialist, NF-0101-04

**Location:** Navy Region Naval District Washington  
Naval Support Activity Annapolis

**Status:** Part-Time

**Salary:** \$25.38 to \$26.39 per hour

**Opening Date:** 28 May 2013

**Closing Date:** Open Until Filled; **First Cutoff Date: 7 June 2013**

**Area of Consideration:** All Sources - Relocation Expenses Not Authorized

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**BRIEF DESCRIPTION OF DUTIES:** This position is that of Sexual Assault Prevention and Response (SAPR) Victim Advocate (VA) and serves as the primary initial point of contact for victims of sexual assault. Provides 24/7 support for victims' immediate needs. Assesses all safety concerns, provides victim information on resources that are available, serves as an advocate for the expressed interests of victims with all intervening agencies. **Performs other duties as assigned.**

#### **QUALIFICATIONS REQUIRED:**

- Minimum of two years specific experience working with victims of sexual assault or working in victim advocacy and victim advocacy services.
- A bachelor's (4 year) degree in behavioral health, social science, or criminal justice and two years of experience that demonstrates acquired knowledge of one or more of the behavioral health or social sciences equivalent to a major in the field OR an appropriate combination of education and experience that demonstrates possession of knowledge and skill equivalent to that gained in the above.
- Must have the analytical ability and skill in interpersonal relationships
- Must have knowledge of the dynamics of sexual assault and victim advocacy and care
- Knowledge of the military, Department of Defense (DOD), Department of the Navy (DON) and Sexual Assault Prevention and Response (SAPR) program is preferred
- Must have the ability to understand, be sensitive to, and have empathy for victims; must have the ability to develop trusting helping relationships and to work effectively with individuals and families from diverse racial, ethnic, religious and socioeconomic backgrounds.
- Must have the ability to intervene in crisis situations, using sound professional judgment, ethical practice and common sense
- Must have the ability to work cooperatively with military and civilian medical, social service, law enforcement and legal personnel on behalf of victims
- Must be skilled in written and verbal communication/
- Must have demonstrated the ability to provide effective trainings and briefings.
- Must meet Federal Employment suitability requirements and successful completion of background investigation. Background Investigations are conducted using fingerprint identification and completion of background inquiry forms.

**HOW TO APPLY:** Download required application forms on <http://cnic.navy.mil/regions/ndw/about/jobs.html/>. Submit ALL required forms to: Fleet & Family Readiness Program, Attn: HR Office, 47402 Buse Road, Bldg. 467, Patuxent River, MD 20670 OR email to [naf.nsaa.fcm@navy.mil](mailto:naf.nsaa.fcm@navy.mil). When emailing your application packet, please be sure to SIGN and DATE each form, print them out, scan and attach to the email. PLEASE be sure to include the announcement number above and the position title in the subject line of your email. Failure to do so could delay processing of your application. A résumé may be included with the required forms, but NOT in place of the OF-612 and OF-306.

Applicants who do not meet the above requirements may not be interviewed. **Participation in direct deposit upon employment is required.**

Dept. of the Navy NAF is **an equal employment opportunity employer**. All qualified candidates will receive consideration without regard to race, color, sex, national origin, age, disability, marital status, political affiliation, sexual orientation or any other non-merit factors. Reasonable accommodations are provided to applicants with disabilities. If reasonable accommodation is needed for any part of the application and hiring process, please contact the Human Resource Office. The decision on granting reasonable accommodations will be on a case-by-case basis.

Navy Region Naval District Washington is a drug-free workplace. The use of illegal drugs by NAF employees, whether on or off duty, cannot and will not be tolerated. Federal employees have a right to a safe and secure workplace. Sailors and their family members have a right to reliable and productive Federal workforce.