



National Lethality Assessment Program—Maryland Model (LAP) Training and Technical Assistance Project

National LAP Trainer Responsibilities

1. Attend the MNADV trainer orientation session, meetings, and teleconferences.
2. Participate in reasonable LAP training-related exercises, including obtaining the LAP certification when available.
3. Participate in a pre-training teleconference for law enforcement and victim services program representatives, facilitated and coordinated by MNADV staff, at least two months before the on-site training session.
4. Participate in a pre-training teleconference with law enforcement and/or victim services program representatives at least two weeks prior to the on-site training session.
5. Serve as an on-site advocate or law enforcement trainer for selected jurisdictional teams to provide the LAP train-the-trainer curriculum over a one-day session, and including limited follow-up technical assistance, as needed, unless otherwise arranged.
6. Must have a professional demeanor; be on time for all meetings, teleconferences, and trainings; be prepared to conduct the training session; and for administering, retrieving, and providing the MNADV staff with all required documentation (see #7).
7. Submit itemized invoices, with original supporting receipts for expenses in compliance with the MNADV travel policy, and the Trainer's Feedback Form to MNADV within one month after each on-site each training session.

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