



Position: Training and Outreach Specialist
Supervisor: Programs Director

Project Summary:

The DC Coalition Against Domestic Violence (DCCADV) is the District of Columbia's equivalent of a "statewide" coalition supporting anti-domestic violence initiatives and organizations serving victims and survivors of domestic violence. DCCADV was established in 1986 to unify local efforts into a single force to eliminate domestic violence in the District of Columbia.

DCCADV's mission is to build a community where domestic violence is replaced with human dignity. We advance our mission through advocacy, community education, public policy, training and technical assistance, resource sharing and research.

Position Summary:

Under the direction of the Programs Director, the Training and Outreach Specialist will assist with preparation and facilitation of domestic violence trainings and provide technical assistance on specifically designated subjects and issues intersecting with domestic violence to DC Universities, member programs, community-based organizations and other local stakeholders. Additionally, the Specialist will serve as the Coalition's representative at various outreach events, public gatherings, community organization meetings and training programs.

Responsibilities include:

- Facilitate the Enhancing the Campus Response to Dating and Sexual Violence grant program
- Assist in coordinating, designing, implementing, and evaluating trainings for member agencies and collaborating partners, including Law Enforcement, Government agencies and local nonprofits.
- Research and attend community public events, including faith-based gatherings
- Coordinate and facilitate semi-annual DVACT workshops
- Coordinate and advertise quarterly Advanced Training Topics and the Training Work Group
- Other duties or tasks as assigned by Training Director

Qualifications:

- Demonstrated commitment to social change and community mobilization with experience in anti-domestic violence work
- Committed to the eradication of violence against women
- Demonstrated understanding and commitment to issues of cultural diversity
- Knowledge of training methodologies and assessment
- Bachelor's degree preferred but may be substituted for the required work experience (at least two-three years of relevant and progressive work experience)
- Good computer, research, and communication skills with proficiency in Microsoft Office programs (Word, Excel, PowerPoint, Outlook)
- Strong interpersonal and problem-solving skills
- Ability to work autonomously and as a team member
- Candidate must be organized and able to handle multiple projects and deadlines

Additional Information:

- Supervisory Responsibilities: None
- Equipment To Be Used: Phone, Computer, LCD projector and screen, Fax
- Typical Physical Demands: Help carry items to and from trainings or outreach events (flip chart paper and stand, LCD projector and stand, food and drink, computer, boxes of DCCADV print materials, tables, etc.)
- Working Conditions including Travel and Overtime: Willingness and ability to travel in DC; some evening and weekend hours may be required